

**APPLICATION FOR VISITING SCHOLAR OR RESEARCHER,  
OR FOR REVIEW OF A RESEARCH DEGREE PROPOSAL**

The London Institute of Space Policy and Law (ISPL) evaluates proposals for research in space policy or law topics. The research may be short term, or may be intended to lead to an MPhil or PhD degree.

The Application process is primarily based on the candidate's Research Proposal.

**FORM OF CONSENT TO HOLD AND PROCESS PERSONAL INFORMATION**

I understand that The London Institute of Space Policy and Law will retain and use the personal information I submit in this Application as follows.

Unless otherwise indicated, any personal information you provide to ISPL will be used only for the purpose of reviewing or assessing your Proposal and may be shared with a person named or referred to in the material you provide, including the current or former educational institutions attended by you, or to which you wish to apply.

Your Proposal may be shared with persons with appropriate expertise, without identifying you.

Your personal information contained in the Application material provided by you will be retained by ISPL for a period not exceeding five years.

<b>Signature:</b>		<b>Date:</b>	
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An electronic or typed signature on this page will be acceptable.

**Please sign and date this page: without it we cannot evaluate your proposal.**

**Submit pages 1 & 2 along with your Proposal and CV to:**

**Applications@Space-Institute.Org**

CHARLES CLORE HOUSE 17 RUSSELL SQUARE LONDON WC1B 5DR ENGLAND  
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ASSOCIATED WITH THE INSTITUTE OF ADVANCED LEGAL STUDIES  
UNIVERSITY OF LONDON



PERSONAL INFORMATION		
TITLE	Prof/Dr/Mr/Mrs/Ms/Miss/Other	
FULL NAME		
TELEPHONE		
NATIONALITY		
EMAIL		
PERMANENT / INSTITUTIONAL ADDRESS		

RESEARCH	
I wish to apply to carry out short-term independent research	<input type="checkbox"/>
I wish to apply to carry out short-term research with ISPL supervision	<input type="checkbox"/>
I would like ISPL to evaluate a Proposal for Research intended to form part of an MPhil or a PhD research degree	<input type="checkbox"/>
Proposed dates of research:	
How will your visit to ISPL contribute to your research?	
Would you be available to contribute to taught courses or ISPL events?	

## THE PROPOSAL

The Research Proposal should be no more than 1500 words.  
It will clearly articulate the following points.

1. The research question or research problem that will be addressed.
2. The main objectives of the research.
3. The specific focus of the research:
  - (i) the hypothesis to be tested;
  - (ii) issues to be resolved;
  - (iii) material to be generated, such as surveys, databases, comparative studies.
4. The research context in which the question or problem will be addressed, including:
  - (i) why the question or problem is important;
  - (ii) what other research has been done in the area (supported by a short bibliography of not more than one side of A4); and
  - (iii) how this particular project will contribute to understanding in the area.
5. The research methods to be used, and the justification for using them:
  - (i) a fully articulated plan of the proposed research and its methodology;
  - (ii) how the research will progress;
  - (iii) the source material forming the basis of the work, and its availability.

***Please submit a MS Word or rich text document (rtf).***

## **FURTHER INFORMATION AND INSTRUCTIONS**

### **THE APPLICATION PROCESS**

An application process begins with the submission of several documents. These include an up-to-date CV including details of previous academic qualifications, a signed agreement permitting us to hold personal information, and a detailed research Proposal.

**Until we receive all of these, we cannot begin to process an application.**

Once we evaluate the Proposal and other documents, we will be able to advise whether your proposed research can be carried out through ISPL, or whether we advise pursuing it through another institution.

### **FEES**

There is no fee for submission of this Application.

ISPL may in some circumstances charge fees to those carrying out research with us.

### **CURRICULUM VITAE**

The CV should ideally be no more than 3 pages. Please give complete details of the educational institutions and organisations cited in relation to experience and qualifications. Include your current contact details. The Europass format for the CV is preferred but not mandatory.

### **REFERENCES**

Please do not include references with your Application. If we require references they will be requested later.

If an application is submitted to us and is accepted, a letter stating that fact can be provided for the purposes of obtaining funding. We cannot provide references for anyone whose application has not been accepted.

### **PERIOD OF RESEARCH**

Research positions at ISPL may be for as short as a month, and may extend for longer periods. Please be aware that some long-term visits to the UK require the candidate to obtain a visa.

### **CONTACT**

All correspondence should be sent to [Applications@space-institute.org](mailto:Applications@space-institute.org).

## WHAT HAPPENS NEXT?

We will review the Application.

ISPL will respond to the submission as promptly as possible, but cannot give a specific response date. If a proposal is considered promising, arrangements will be made for discussion with the Director or Faculty member. Candidates should be prepared to revise their proposed research projects in the light of any such discussion, and to re-submit the Proposal to reflect those revisions.

If a Proposal is considered sufficiently strong, ISPL may offer the applicant the opportunity to carry out research at ISPL.

Where appropriate we will assist the applicant to identify academic institutions to which an application can be made to pursue a research degree. We will also in those cases assist degree candidates and the University to identify a Supervisor. The Supervisor could be the Director, another member of the Faculty of ISPL, or another competent person.

Please be aware that the process of evaluating the above material may involve more than one round of consultation and revision.

Please accept our thanks for your enquiry, and our best wishes in the advancement of your career.

Please do not hesitate to contact ISPL with any other questions you may have, at [Applications@space-institute.org](mailto:Applications@space-institute.org).